

# OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – April 11, 2017      ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit No. 13 was called to order by President Ray Richards on Tuesday, April 11, 2017 at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Previous public notice was given in the Star-Herald on Friday, April 7, 2017. Agenda items were uploaded to the ESU #13 website on Friday, April 7, 2017 for Board Members.

President Richards referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

**Present:** Steve Diemoz, Don Egging, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Rosalene Tollman, Dr. Jeff West-Administrator, Jodi Walker-Business Manager and Desira Martin, Treasurer. Guests: Donna Jenne and Diane Coon.

**Absent:** Pat Dobry

Moved by Tollman, seconded by Millette that absent Board member Pat Dobry be excused. Aye: Diemoz, Egging, Jones, Knapper, Marsh, Marx, Richards, Sinner. Nay: none. Absent: Dobry. Motion passed.

Moved by Jones, seconded by Sinner, that the agenda be approved as listed. Aye: Egging, Knapper, Marsh, Marx, Millette, Richards, Tollman, Diemoz. Nay: none. Absent: Dobry. Motion passed.

Moved by Marx, seconded by Marsh, that consent action items be approved as listed (minutes of regular meeting, treasurer's report, fund balance report, budget summary, and claims). Aye: Egging, Jones, Knapper, Millette, Richards, Sinner, Tollman, Diemoz. Nay: none. Absent: Dobry. Motion passed. The following General Fund claims were approved for payment:

Ck. No.	Payee	Amount
7319	Payroll Account	711,089.37
7320	Allo Communications	924.39
7321	Black Hills Energy	955.91
7322	Black Hills Energy	647.93
7323	CenturyLink Communications	5,248.35
7324	Charter Communications	459.90
7325	City of Gering	240.97
7326	City of Terrytown	42.60
7327	Great Plains Communications	101.00
7328	Wells Fargo	3,460.90
7329	Aguallo, Maria	29.43

7330	Ahlers Baking, Inc	109.57
7331	Allo Communications	2,711.65
7332	Allo Communications	1,050.88
7333	American Payroll Association	219.00
7334	Anita's Greenscaping	270.00
7335	Apple, Inc	9,537.00
7336	Avalis Wayfinding Solutions, Inc	4,006.98
7337	Baber, Dalton	150.00
7338	Bayard Public Schools	1,900.00
7339	Benzel Pest Control	95.00
7340	Benzel Pest Control	290.00
7341	Berreth, Jacinth	639.33
7342	Billingsley, Lesley	50.69
7343	Bradley, Samantha	1,577.42
7344	Bridgeport News Blade	37.56
7345	Brilliant Partners	2,250.00
7346	Capital Business Systems	1,353.53
7347	CAPWN Health Center	651.62
7348	Carr-Trumbull Lumber	28.97
7349	Cash-Wa Distributing	1,100.20
7350	CDW Government, Inc.	133.20
7351	Charter Communications	48.98
7352	Cheney, Amy	664.79
7353	Chuck Elley Presentations	1,062.50
7354	City of Sidney	688.04
7355	Cobos, Rosa	6.83
7356	Community Action Partnership	12,028.00
7357	Conway, Joleen	60.00
7358	CPI	1,360.00
7359	Craig, Tara	194.55
7360	Crawford Clipper/Harrison Sun	14.00
7361	Culligan	1,750.00
1762	Culligan of Scottsbluff	120.28
7363	Culligan Water Conditioning	14.95
7364	Cytek Media	248.10
7365	D & H Electronic Supply	12.42
7366	D. Martin-ESU #13	31.51
7367	Dan St. Romain Educational	12,010.00
7368	DAS State Accounting-Central	433.63
7369	Dell Marketing	15,237.93
7370	DeWitt, Joan	24.61
7371	Dominguez, Mary	37.49
7372	Don Schmidt Carpet, Inc.	8,340.00
7373	Douglas, Kelly,Ostdiek Law	192.50
7374	Ed Service Unit No 10	8,244.30
7375	Ed Service Unit No 13	4,958.57
7376	Ed Service Unit No 13	16,782.52
7377	El Achieve	1,254.00
7378	Embassy Suites-Lincoln	129.00
7379	Enriquez, Clemente	150.00
7380	Express toll	3.85
7381	Fairfield Inn By Marriott	85.00
7382	Fierce, Inc.	8,895.00
7383	Fremont Motor Company	51.30
7384	Frenchman Valley Coop	912.18

7385	Garcia, Kelli	7.50
7386	Garza, Brenda	248.78
7387	Gering Courier	47.72
7388	Gering Public Schools	2,856.00
7389	Gering Public Schools	700.00
7390	GovConnection, Inc.	1,232.12
7391	Green, KC	750.00
7392	Hampton Inn-Kearney	490.80
7393	Hampton Inn & Suites	1,302.31
7394	Hascall, Greg	155.25
7395	Hi Performance Car Wash	51.60
7396	Hilliard, Jaymie	714.28
7397	Holiday Inn Express-Kearney	91.00
7398	Holiday Inn of Kearney	182.00
7399	Home Depot Credit Services	164.30
7400	Humphre, Katy	150.00
7401	Hyannis Area Schools	45.50
7402	Ideal Linen Supply	5,617.23
7403	Ideal Linen Supply	631.53
7404	Imagine Learning, Inc.	300.00
7405	Independent Plumb. & Heating	37.80
7406	Jacob's Autoglass	510.00
7407	Juarez, Katie	40.59
7408	Kids Korner	420.00
7409	Kimball Health Services	2,525.00
7410	Kinney, Krystal	150.00
7411	Kriz-Davis Company	96.65
7412	KSB School Law, LLO	714.29
7413	LaQuinta Inn & Suites-Kearney	1,899.00
7414	Leider, Nancy	118.87
7415	Loveridge, Addie	150.00
7416	LR4, LLC	500.00
7417	Luppen, Brian	300.00
7418	Marie's Embroidery	21.98
7419	Master's Transportation	817.62
7420	Meat Shoppe	380.20
7421	Menard's	21.33
7422	Midwest Connect	195.00
7423	Minatare Public Schools	1,584.42
7424	Mitchell Public Schools	3,230.00
7425	Mobility Research	1,720.00
7426	Monument Inn & Suites	356.00
7427	Morrill Public Schools	3,230.00
7428	Mumm, Colleen	109.03
7429	Nebraska Assoc. School Boards	1,250.00
7430	Nebraska Dept. of Education	60.00
7431	NE Panhandle Area Health	258.48
7432	NebraskaLink	5,897.24
7433	Northwest NE Optometric	678.00
7434	NPPD	1,821.57
7435	NRCSA	26.00
7436	Off Broadway Business Prod.	63.58
7437	Ogden, Jeanne	85.60
7438	One Source	120.00
7439	Oriental Trading Co.	96.93

7440	Paddack, Olivia	150.00
7441	Panhandle Coop	2,488.87
7442	Panhandle Coop	4,325.29
7443	Panhandle Health Group	220.00
7444	Panhandle Independent Living	40.00
7445	Petersen Drug	505.97
7446	Pineda, Maria	15.51
7447	Platte Valley Creamery	398.95
7448	Pro Overhead Door Co., Inc.	150.80
7449	Pro-Ed	48.35
7450	Randy's Auto Care	382.61
7451	Reason, Karen	17.98
7452	Reganis Auto Center	16.35
7453	Riverside Discovery Center	40.00
7454	Rosetta Stone	330.00
7455	Rutherford, Shana	778.53
7456	Sandhills News, Inc.	77.50
7457	Scholastic, Inc.	1,167.42
7458	Scottsbluff Public Schools	530.15
7459	Scottsbluff Public Schools	1,900.00
7460	Sidney Glass & Signs	25.00
7461	Sidney Public Schools	2,175.80
7462	Sioux Villa	100.00
7463	Snell Services	158.49
7464	SOAR Pediatric	3,815.53
7465	Sonny's Superfoods/Bridgeport	787.09
7466	Staples Credit Plan	2,863.47
7467	Star-Herald	1,298.84
7468	Staybridge Suites-Lincoln	364.00
7469	Teaching Strategies, Inc.	13,533.74
7470	Team Chevrolet	870.79
7471	Total Funds by Hasler	500.00
7472	Trejo, Philip	200.00
7473	VanNewkirk, Jan	1,300.00
7474	Verizon Wireless	1,253.71
7475	Western Cooperative	23.55
7476	Western NE Moving & Storage	200.00
7477	West NE Community College	2,565.45
7478	VOID	
7479	Western Nebraska Housing	475.00
7480	Western Plains Business Sol.	92.50
7481	Wood, Wesley	433.00
7482	Zogg, Tahnee	110.00
7483	Cardmember Service	23,364.85
7484	NPPD	62.32
7485	Birch Communications	391.81
7486	Verizon Wireless	208.81
7487	Verizon Wireless	195.10
7488	Verizon Wireless	374.18
7489	Black Hills Energy	204.45
7490	Black Hills Energy	344.51
7491	Charter Communications	146.95
7492	Chase Card Services	591.96
7493	City of Sidney	175.44
7494	Nebraska Public Power District	101.30

7495	VOID	
7496	Verizon Wireless	162.81
7497	Visa	1,804.99
7498	Black Hills Energy	419.33
7499	Western States Bank	400,000.00
<b>TOTAL</b>		<b>\$1,367,912.33</b>

## Calendar

- **April 12 & 13, 2017** – SWEAT (Student Wellness Education & Training) – Kearney Holiday Inn.
- **April 14 & 17, 2017** – No school for students or staff (offices closed)
- **April 26, 2017** – ESU #13 Administrative Advisory Council Meeting-ESU #13 Center, 10:00 a.m.
- **May 16, 2017** – Regular Board Meeting
- **June 8-9, 2017** – School Law Seminar- Younes Conference Center, Kearney, NE

**Public Forum** – no items.

## **Reports:**

- **Administrator’s Report (Jeff West):**  
2016-2017 Scottsbluff location facility projects were reviewed.

Dr. West gave an update regarding the “New Beginnings” Day Treatment facility. This program would be a pilot project that would serve students in our member districts with severe mental illness in elementary, middle school and high school. It is estimated that we could help 35-40 students. Region I would handle the therapeutic component and ESU would provide the educational component. He and Laura Barrett continue to visit with Senator Stinner regarding funding for this pilot project, which hopefully would be a 5 year pilot program.

Nebraska Liquid Asset Fund was discussed. This is something that ESU #13 will look into.

He presented the repair cost of the four stained glass windows that were removed from the original building. Northern Colorado Stained Glass Supply will rebuild, replace all lead and add zinc borders with steel insert and frame in 2” oak. The cost will be approximately \$4,300. It was the consensus of the Board to

go ahead and proceed with the repair and framing so that they can be displayed at our facility.

- Head Start Policy Council Activity Report and Director's Report: Nothing to add to the reports.

### **Old Business:**

Proposed Board Policy regarding Harassment by Students was presented as first reading. No action taken.

### **New Business:**

Moved by Millette, seconded by Diemoz, that the Board approve the Finance Committee's recommendation to accept the bid from Scottsbluff Landscaping for the landscape grant project for a total of \$20,155.00. Aye: Jones, Knapper, Marsh, Marx, Richards, Sinner, Tollman, Egging. Nay: none. Absent: Dobry. Motion passed. Sustainable Schoolyard Partnership Grant from the Nebraska Arboretum will pay \$10,000 and ESU will pay \$10,155.00.

Moved by Marx, seconded by Sinner, that the Board approve the Finance Committee's recommendation to accept the bid from Scottsbluff Landscaping for the sprinkler system for the landscape grant project for \$5,947.00. Aye: Knapper, Marsh, Millette, Richards, Tollman, Diemoz, Egging, Jones. Nay: none. Absent: Dobry. Motion passed.

ESU #13's proposed calendar for 2017-2018 was presented as information item only. No action taken.

Moved by Millette, seconded by Jones that Board accept the letter of resignation, with regret, from Kathy Vandamme, SOAR staff developer, at the end of her 16-17 contract period. Aye: Marsh, Marx, Richards, Sinner, Tollman, Diemoz, Egging, Knapper. Nay: None. Absent: Dobry. Motion passed.

Moved by Richards, seconded by Sinner, that the Board move into executive session for the purpose of discussing a personnel matter with the Board and the Administrator present. Aye: Marx, Millette, Tollman, Diemoz, Egging, Jones, Knapper, Marsh. Nay: none. Absent: Dobry. Motion passed. The Board moved into executive session at 8:04 PM.

Moved by Richards, seconded by Tollman, that the regular meeting reconvene. Aye: Millette, Sinner, Diemoz, Egging, Jones, Knapper, Marsh, Marx. Nay: none. Absent: Dobry. Motion passed. The regular meeting reconvened at 8:52 PM. No action taken.

Moved by Jones, seconded by Tollman, that the Board approve the above- listed minutes as read. Aye: Richards, Sinner, Diemoz, Egging, Knapper, Marsh, Marx, Millette. Nay: None. Absent: Dobry. Motion passed.

President declared regular meeting adjourned. Next regular meeting will be held Tuesday, May 16, 2017, at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

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President

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Secretary